How to Access the Alabama Alpha Rush Database:

1. Click on the 'Alumni' section

2. 'Click Here to Enter'

3. Enter User Id and Password.

4. Click the link for Alabama Alpha Rush Database

Click here to view Alabama Alphans Mapped Around the Globe

Click here to submit a Rush Recommendation

Click here for Reserved Tailgating information

Administrate

Alabama Alpha Rush Database

How To Instructions

- Actives - How to Update Your Member Profile:
  - Steps to update profile

5. Alabama Alpha Rush Database List

Alabama Alpha Rush Database List

Contact Source Defined:

- **Contacted Us** = Rushee submitted his information to us via the Contact Us page on this website
- **Rush Recommendation** = Rush Recommendation submitted by an alumni of Alabama Alpha
- **Rush Database** = Brother Added the Rushee information into this Rush Database

| Filter By: Rush Class | Fall 2008 | Sort By | Last Name | View | Active Records | Record Count: | 23 |

View/Update	Last Name	First Name	Email	Phone	Contact Status	Rush Interest	B
View	Adair	Luke			Message Sent		
View	Addison	Walt		404-790-6778	Message Sent, Responded, Phone Call, Letter Sent		
View	Allen	Austin			Message Sent		
View	Appelbaum	Jake			Message Sent		
View	Arijanto	Jacob			Message Sent, Responded, Letter Sent		

- Click the "View" link to view/edit information about a rushee
- Click the "Add Record" link at the bottom of the page to create a record about a new rushee.
- Use the options in the Filter By section to:
  - Show records for a specific rush class
  - Sort the list by the selected column in the drop down (defaults to sort by Last Name)
  - View Active, Deleted or All record

   o Click the Microsoft Excel icon to export the list to Excel
  ▪ You can see that the Contact Source options are defined.

6. View/Edit record

 ▪ Enter biographical information about the rushee
 ▪ Use Contact Status as a way to keep up with contact methods
 ▪ Select Interest Level, Bid Status, Bama Bound Date
 ▪ Select the appropriate Rush Class (i.e. Fall 2009, Spring 2010, etc…)
 ▪ Enter Brother Contact(s), this could be the Brother(s) that is rushing the person, or who he is friends with.

Using the online system should be of a benefit to the chapter in helping with recruitment. Hopefully these instructions on how to use it will lead to full adoption of this online system. If anyone has any comments or suggestions on how to improve the Rush Database please feel free to contact me at andrew386@comcast.net

Fraternally,

Andrew Watson (386)…